

Minutes

Title: Onkaparinga Swimming Club Committee Meeting
Location: Wendy's House
Date/Time: Wednesday 6th April 2011, 8pm



Item No.	Item	Discussion
1	Welcome, present and apologies.	Present: Jo Weir, Wendy Vidugiris, Emma Wright, Mardi Rayson, Ellen Brooks, Stephanie Palmer- White, Chris Marshall, Sarah Elliott, Lee-Anne Horsfall, Rob Whitelaw, Anat Goldstein. Apologies: Pat Wheeler
2	Confirmation of previous minutes.	Moved: Chris Seconded: Lee-Anne
3	Outstanding Actions.	
3.1	Fundraising	Anat to follow up and provide further info regarding Bendigo Bank fundraiser
4	Monthly Items	
4.1	Correspondence	<ul style="list-style-type: none"> Weekend timekeeping for April 9th/10th, Ellen forwarding roster to parents attending. Swim SA insurance renewal due soon. There have been concerns from members regarding the recent resignations by committee - Jo has spoken personally to parents concerned. Swim SA advised that timekeeping duties must be submitted prior to meet. White t-shirts required for any official duties carried out at meets, this includes timekeeping. Outgoing committee members have been added to general members list.
4.2	Coaches Report	Nothing to add - See doc from email 6/4/11
4.3	Treasurer's Report	<ul style="list-style-type: none"> \$15,000 surplus to end Dec, this will reduce by end April due to countries. Should end with small surplus at end of year. Signatories required – Ellen nominated to organise signatory change. Due to the resignation of committee members that were also signatories of the club's accounts at Bank Sa and the appointment of new committee members some signatories will need to be removed. Those committee members that will become signatories will be Chris Marshall, Pat Wheeler, Joanne Weir, Ellen Brooks and Wendy Vidugiris. There will be 5 names listed at the bank with each cheque requiring 2 signatures. Must be changed before EOY.
4.4	EDASA Report	<ul style="list-style-type: none"> More early meets in a 50m pool to allow more time for country times.

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		<ul style="list-style-type: none"> • Kym Drew filling out form on behalf of club to renew EDASA. • Onkas require a member to be our EDASA representative – does not need to be a committee member.
5	New Business	
5.1	Presentation Night	<ul style="list-style-type: none"> • Separate AGM and presentation night. • Ellen investigated options for presentation night – Woodside hall selected as best choice. \$120 hire. • Theme night - green and gold/yellow. • Volunteers required to setup/cleanup. • To be held on Sat 7th May at 6.30pm. • Kitchen available if required. Chocolate fountain. Cake decorating, karaoke. Big cake with countries photo. Disco ball or lights (these can be hired). Finger food.
5.2	Member Protection Officer and Course	Form must be filled out. Course must be completed. Jo to do.
5.3	Public Officer Handover	Ellen to complete.
	Updated club committee form	New committee members to fill in details.
5.4	Handbooks for next season	Club handbooks for all members need to be ordered. 80 will be ordered.
5.5	Team Manager for Weekend Trial Event	Rhett is team manager for Sat and Sun. (9 th and 10 th April).
5.6	Erin Barerra – State Team Selection	August 2011. Small donation from club. Gift thought to be more appropriate. Embroidered towel, name, club, SAPSASA rep – Lee-Anne to purchase – as a token gift. \$50 limit.
5.7	Forms From Swim SA	Swim SA has resent all forms required to re register the club. Jo has liaised with past committee members on how they need to be filled out. All have been taken care of and sent back to swim SA as required.
5.8	Go Club	Start after AGM
5.9	Presidents Handover	Not available yet. Steph will contact Jane Pickering to get handover.
6	Other Business	
6.1	Fundraising	Emma Vande Veerdonk – present with a gift for being the best seller.
6.2	Masters affiliation	Steph will get details this weekend and bring to next meeting.
6.3	Web site	Dale Turner ready with new website. Dale will send link to Jo to check. Launch at presentation night. Needs to train a couple of people to upload content. Emma, Pat and Sarah to take on this role.
6.4	AGM	28 th May at Woodside hall. 64 families. Time to be confirmed. 2.30-3.30pm at this stage.
6.5	Fees	Fees – state fee to be increased by \$3 to \$65. Club fees for next season will be \$155 first swimmer, 2 nd \$145, 3 rd \$135, 4 th \$125, 5 th 113, parent swimmer \$130. Parent/guardian (non-swimmer) \$20. Trained officials free.
6.6	New parent info session	Sat 16 th April at Woodside army pool.
7	Next Meeting	Wednesday, 4th May 2011 at Anat's house. Lot 61 Murdoch Hill Road, Woodside. 8pm. 1km from Nairne Road. White

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		fence around bins on road turn right.
8	Meeting Closed	9.40pm